

**SHIPLEY PARISH COUNCIL  
MINUTES OF PARISH COUNCIL MEETING  
TUESDAY 26<sup>TH</sup> MARCH 2024  
COMMENCING AT 7:00 PM**

**IN ATTENDANCE**

Councillors:- Mrs L. Adcock (Chairman), , Mr R. Garland, Mr G. Kearton, Dr C. Perko, Mrs T. Skelton Mr D. Watson and Mrs D. Watson.

Clerk M. Bullock, Amber Valley Borough Councillors L. Pizzey, and A. Paget, Tony Currivan - WELEDA and 2 members of the public.

**90-2023/24 Apologies for absence**

Apologies received from Cllr Mrs S. Bamford and Derbyshire Police

**91-2023/24 To receive declarations of interest**

Cllr Mrs Bamford and Cllr Mrs T. Skelton declared a non-pecuniary interest in Shipley Parish Rooms Trust (agenda item 9a).

Cllr Mr D. Watson declared a non-pecuniary interest in Shipley Allotment Gardens (agenda item 9c).

**92-2023/24 Variation of order of business**

None

**93-2023/24 Suspension of Standing Orders to allow the following:**

**Resolved:-** To suspend Standing Orders to allow the following:

**A. Police matters**

No report – apologies received

**B. Public forum** (15 minutes with 3 minutes allowed per parishioner)

A member of the public addressed the council regarding item raised under the closed section of the meeting on 27<sup>th</sup> November 2023. The Resident also commented on the role of Councillors and accessibility and publication of minutes on the notice boards.

Resident advised that councillors did not wish to publish personal contact details on website. Councillors agreed to publish minutes on notice boards once agreed.

**C. Amber Valley Borough Council report (Cllr A. Paget and L. Pizzey)**

Cllr L Pizzey updated the Parish Council with regards to the Amber Valley Borough Council Local Plan, consultation extended to 1<sup>st</sup> May .

Cllr A Paget Amanda thanked Councillors for organising community litter pick.

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**D. Derbyshire County Council report (Cllr A. Stevenson)**

Cllr Trevor Ainsworth (Horsley division) updated the Parish with regards to the East Midlands devolution deal and election for Combined Authority Mayor on 2<sup>nd</sup> May

**94-2023/24 Reinstatement of Standing Orders**

**Resolved:-** To reinstate Standing Orders

**95-2023/24 Tony Currivan – WELEDA – Lease of land at Pit Lane**

Mr Currivan addressed council regarding plans for the Weleda site. Draft terms of reference for lease of land at Pit Lane to provide access to WELEDA site. Councillors asked questions regarding public safety and management of pedestrians and animals across the public right of way using gates when traffic are crossing. Discussion on part of land needed for lease.

**Resolved:-** Clerk to appoint solicitors to act on behalf of the council, Cllr Skelton proposed, Cllr Mrs D Watson seconded.

Visit to site between Councillors and WELEDA to be arranged.

**96-2023/24 To confirm minutes of meetings of Shipley Parish Council – 30<sup>th</sup> January 2024**

**Resolved:-** To agree the minutes of the meetings held 30<sup>th</sup> January 2024 as a true and accurate record. Cllr Mr Watson proposed, Cllr Skelton seconded.

**97-2023/24 Financial Report**

**a) Income and expenditure report 1<sup>st</sup> January 2024 to 29<sup>th</sup> February 2024 (page 5)**

**Resolved:-** To agree income and expenditure report 01/01/2024 – 29/02/2024. Cllr Skelton proposed, Cllr Perko seconded.

**b) Bank Reconciliation 31<sup>st</sup> January (page 5) and 29<sup>th</sup> February 2024 (page 6)**

**Resolved:-** To agree Bank Reconciliations 31/01/2024 and 29/02/2024. Cllr Skelton proposed, Cllr Mr D. Watson seconded.

**98-2023/24 To receive reports from outside bodies**

**a) Shipley Parish Rooms Trust Report**

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Cllr Skelton updated the council with regards to SPRT. The Trust held its AGM on Tuesday 21<sup>st</sup> March, new Treasurer appointed with Chair and Secretary continuing in current roles. Cllr Watson joining the Trust as member of the public.

**b) Shipley Eco Action Group Report (Cllr G Kearton)**

Cllr Kearton updated the council with regards to SEAG. Not much activity due to weather, planting ongoing. Next main event Family Wildlife day 27<sup>th</sup> April.

**c) Shipley Allotments Association Report (Cllr Mr D. Watson)**

Cllr Mr Watson updated the council with regards to SAA. People starting to plant and clear pots, one person on waiting list. Clerk to check for end of lease and lease with Amber Valley Borough Council.

**99-2023/24 Clerk's report**

- a) **Update on Pit Lane Recreation ground** – Repairs to playground matting and equipment.
- b) **Update on CCTV and antisocial behaviour**, number of antisocial behaviour incidents logged.
- c) **Floral planters** – Quote to provide hanging baskets on lamp post columns throughout Shipley Parish
- d) **Website** – Discussion on website and need for upgrade.
- e) **Derbyshire Association of Local Councils membership**
- f) **Facebook page** – Option to set up Facebook page for Shipley Parish Council
- g) **Parish newsletter**
- h) **Welcome pack for Shipley Lakeside development**

**Resolved:-**

- a) Repairs to playground matting to be undertaken soon
- b) Council agreed to look at fitting cameras on mowing shed subject to agreement of Shipley Parish Rooms Trust to host recording equipment. Clerk to explore options for grants towards cost.
- c) not to proceed with quote and to explore options with regards to bulb planting instead Cllr Garland proposed, Cllr Mr D. Watson seconded.
- d) Clerk to contact supplier with regards to upgrade to website.
- e) Approval of membership of DALC for 2024-25 financial year at cost of £351.75 Cllr Mr D. Watson proposed, Cllr Skelton seconded

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- f) Defer to May meeting
- g) Clerk awaiting content to begin production of Parish newsletter
- h) No further action

**100-2023/24 Environmental Report including Parish Warden .**

Battery on Defibrillator needing replacement.

**Resolved:-** Parish warden to order new battery. Cllr Skelton proposed, Cllr Mr D Watson seconded.

**101-2023/24 Planning Matters**

**Ref: AVA/2020/0565**

**Proposal:** Change of use and extension of building to form a dwelling

**Development Type:** Dwellings 9 or less

**Location:** Land Adjacent Field House The Field Shipley Heanor Derbyshire

**Resolved:-** No objections

**Ref: AVA/2024/0139**

**Proposal:** Extension to existing vehicular access

**Development Type:** Householder

**Location:** 47 Hardy Barn Shipley Heanor Derbyshire DE75 7LY

**Resolved:-** No objections

**102-2023/24 Date and agenda items for next meeting**

Tuesday 28<sup>th</sup> May 2024 6:30pm – Annual Parish Meeting

Tuesday 28<sup>th</sup> May 2024 7:00pm – Annual Parish Council Meeting

**Meeting closed at 9:00p.m.**

**Signed Chairman..... Date.....**

**Signed Clerk..... Date.....**

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**January Payments**

Date	Net	VAT	Total	Description	Supplier
01/01/2024	£15.00	£0.00	£15.00	Bank charges	HSBC
25/01/2024	£338.80	£0.00	£338.80	Tax & NI	HMRC
	<b>£353.80</b>	<b>£0.00</b>	<b>£353.80</b>		

**February Payments**

Date	Net	VAT	Total	Description	Supplier
01/02/2024	£14.00	£0.00	£14.00	Bank charges	HSBC
02/02/2024	£208.00	£0.00	£208.00	Salary (January)	Staff
02/02/2024	£208.00	£0.00	£208.00	Salary (February)	Staff
				Office expenses	
06/02/2024	£135.00	£0.00	£135.00	(January)	Staff
06/02/2024	£210.17	£0.00	£210.17	Salary (January)	Staff
				Office expenses	
06/02/2024	£135.00	£0.00	£135.00	(February)	Staff
06/02/2024	£210.17	£0.00	£210.17	Salary (February)	Staff
15/02/2024	£33.69	£0.00	£33.69	Salary (January)	Staff
15/02/2024	£33.69	£0.00	£33.69	Salary (February)	Staff
	<b>£1,187.72</b>	<b>£0.00</b>	<b>£1,187.72</b>		

<b>Bank Reconciliation at 31/01/2024</b>			
	Cash in Hand 01/04/2023		785.77
	<b>ADD</b> Receipts 01/04/2023 - 31/01/2024		18,622.90
	<b>SUBTRACT</b> Payments 01/04/2023 - 31/01/2024		19,408.67
			14,004.65
<b>A</b>	<b>Cash in Hand 31/01/2024</b> (per Cash Book)		<b>5,404.02</b>
	Cash in hand per Bank Statements		
	Petty Cash	31/01/2024	-4.46
	HSBC	31/01/2024	5,039.79
	NS&I	31/01/2024	368.69
			<b>5,404.02</b>
	Less unrepresented payments		
			5,404.02
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>5,404.02</b>
	<b>A = B Checks out OK</b>		

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<b>Bank Reconciliation at 29/02/2024</b>			
	Cash in Hand 01/04/2023		785.77
	<b>ADD</b> Receipts 01/04/2023 - 29/02/2024		18,622.90
			19,408.67
	<b>SUBTRACT</b> Payments 01/04/2023 - 29/02/2024		15,192.37
<b>A</b>	<b>Cash in Hand 29/02/2024</b> (per Cash Book)		<b>4,216.30</b>
Cash in hand per Bank Statements			
	Petty Cash                      29/02/2024	-4.46	
	HSBC                                  29/02/2024	3,852.07	
	NS&I                                 20/02/2024	368.69	
			<b>4,216.30</b>
	Less unrepresented payments		
			4,216.30
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>4,216.30</b>
<b>A = B Checks out OK</b>			