

**SHIPLEY PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING
TUESDAY 29TH OCTOBER 2024
COMMENCING AT 7:00 PM**

IN ATTENDANCE

Councillors:- Mrs L. Adcock, Mrs S. Bamford, Dr C. Perko and Mrs T. Skelton.

Borough Cllrs A. Paget and L. Pizzey, Clerk M. Bullock and 3 members of the public.

60-2024/25 – Apologies for absence

None

61-2024/25 – To receive declarations of interest

Cllr Bamford and Cllr Skelton declared a non-pecuniary interest in agenda item 10a - Shipley Parish Rooms Trust.

62-2024/25 – Variation of order of business

None

63-2024/25 – Co-option for two vacant councillor positions.

Two applications received from members of the public wishing to be considered for co-option onto Shipley Parish Council, with one individual in attendance, interview carried out by Parish councillors.

Resolved:- To co-opt Mrs Lorraine Spowage onto Shipley Parish Council, Cllr Perko proposed, Cllr Skelton seconded. Cllr Spowage signed and read aloud the declaration of acceptance of office.

64-2024/25 – Suspension of Standing Orders

Resolved:- To suspend Standing Orders to allow the following:

Open Forum

A. Police matters

No report

B. Public forum (15 minutes with 3 minutes allowed per parishioner)

Sunnyside Football Club Football discussion regarding lease of football pitch.

65-2024/25 – Reinstatement of Standing Orders

Resolved:- To reinstate Standing Orders.

66-2024/25 – Reports of Borough and County Councillors

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A. Amber Valley Borough Council report

Cllr Paget updated on Borough Council matters with regards to an unadopted road issue and an update on matters with Regards to the Car Park at Pit Lane.

B. Derbyshire County Council report

No report

67-2024/25 – To confirm minutes of Shipley Parish Council meeting – 24th September 2024

Cllr Bamford declaration of interest on Shipley Parish Rooms Trust missing.

Resolved:- To agree the minutes of the meeting held 24th September 2024 as a true and accurate record, Cllr Perko proposed, Cllr Skelton seconded.

68-2024/25 – Financial Report

A. Payments and Receipts report 01/09/24 – 30/09/24 (page 4)

Resolved:- To agree Payments and Receipts report, Cllr Skelton proposed, Cllr Bamford seconded.

B. Bank Reconciliation 30/09/24 (page 4)

Resolved:- To agree bank reconciliation 30/09/24. Cllr Skelton proposed, Cllr Perko seconded

C. S137 Grant to Royal British Legion towards cost of Remembrance Wreath.

Resolved:- to grant a donation of £25 towards cost of wreath. Cllr Skelton proposed, Cllr Bamford seconded.

69-2024/25 – To receive reports from outside bodies

Shipley Parish Rooms Trust – Cllr Bamford and Cllr Skelton updated with regards to SPRT matters, Trust met last week, Valuation Office request ongoing between Trust, Parish Council and Derbyshire County Council.

Shipley Eco Action Group – no report, Clerk to clarify with SEAG with regards to representative and include on agenda for next meeting

Shipley Allotment Gardens – no report, Clerk to include on agenda for next meeting for election of representative.

70-2024/25 – Clerk's report

- a) Notice of election called for two vacancies and cost for printing and distribution of Poll Cards to be considered.
- b) Pit Lane Recreation ground - repairs to playground matting and equipment.
- c) Weleda lease of land at Pit Lane update
- d) Sunnyside Football Club lease of football pitch at Pit Lane

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- e) CCTV update
- f) New website
- g) Facebook page
- h) Parish newsletter feedback
- i) Lease of Parish Hall
- j) Derbyshire County Council consultation on reopening car park at Pit Lane update.
- k) Arrangements for Remembrance Day commemorations - Saturday 9th October.
- l) Complaint from member of the public.
- m) Clerk's enrolment on Certificate in Local Council Administration CILCA qualification at cost of £450, Introduction to CILCA at cost of £50 and Building your CILCA Portfolio course at cost of £250.

Resolved to:-

- a) Approve issuing of Poll Cards, Cllr Bamford proposed, Cllr Skelton seconded.
- b) Repairs ongoing, replacement parts for gate and playground equipment ordered and being fitted.
- c) Lease negotiations ongoing, WELEDA to be invited to November meeting.
- d) details to be finalised ahead of November meeting.
- e) Awaiting feedback from Shipley Parish Rooms Trust
- f) Approve development of new website Cllr Perko proposed, Cllr Skelton seconded.
- g) Facebook page established – Clerk, Chair and Vice-Chair to be admins on page.
- h) Newsletter – printed and distributed to residents in Shipley Parish. Next newsletter to be produced in spring/summer 2025.
- i) Lease of Parish hall ongoing
- j) Car park at Pit lane – response letter received from Derbyshire , next stage awaiting.
- k) Arrangements for remembrance day - 2 people with high vis to monitor traffic. Cllr Skelton to book bugler. Cllr Perko to check with WI with regards to Parish rooms and serving of refreshments.
- l) Clerk to draft letter of response to complainant. Cllr Adcock proposed, Cllr Skelton seconded.
- m) To pay £500 towards cost of CiLCA course. Cllr Sketon proposed, Cllr Bamford seconded.

71-2024/25 – Environmental report – Parish Warden

Defibrillator checks completed. Closure notices on park in place until repairs completed.

72-2024/25 – Planning Matters

No planning applications

73-2024/25 – Date and agenda items for next meeting

Monday 25th November 2024 7:00pm

Bulb planting on grass verges.

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Payments September

Date	Net	VAT	Total	Description	Supplier
01/09/2024	£14.00	£0.00	£14.00	Bank charges	HSBC
25/09/2024	£208.00	£0.00	£208.00	Salary (September)	Staff
25/09/2024	£208.00	£0.00	£208.00	Salary (October)	Staff
	£430.00	£0.00	£430.00		

Income September

Date	Net	VAT	Total	Description	Customer
24/09/2024	£10.00	£0.00	£10.00	Shiple Eco Action Group Rent	Shiple Eco Action Group
30/09/2024	£9,518.50	£0.00	£9,518.50	Precept	Amber Valley Borough Council
	£9,528.50	£0.00	£9,528.50		

Bank Reconciliation at 30/09/2024			
	Cash in Hand 01/04/2024		3,818.60
	ADD Receipts 01/04/2024 - 30/09/2024		20,127.30
			23,945.90
	SUBTRACT Payments 01/04/2024 - 30/09/2024		7,950.40
A	Cash in Hand 30/09/2024 (per Cash Book)		15,995.50
	Cash in hand per Bank Statements		
	Petty Cash	30/09/2024	0.00
	HSBC	30/09/2024	15,626.81
	NS&I	30/09/2024	368.69
			15,995.50
	Less unrepresented payments		
			15,995.50
	Plus unrepresented receipts		
B	Adjusted Bank Balance		15,995.50
	A = B Checks out OK		