

**SHIPLEY PARISH COUNCIL  
MINUTES OF PARISH COUNCIL MEETING  
TUESDAY 24<sup>TH</sup> SEPTEMBER 2024  
COMMENCING AT 7:00 PM**

**IN ATTENDANCE**

Councillors:- Mrs L. Adcock, Mrs S. Bamford, Dr C. Perko and Mrs T. Skelton.

Borough Cllrs A. Paget and L. Pizzey, Clerk M. Bullock and 9 members of the public.

**47-2024/25 – Apologies for absence**

Apologies received from Mr D. Watson & Mrs D. Watson.

**48-2024/25 – To receive declarations of interest**

Cllr Bamford and Cllr Skelton declared a non-pecuniary interest in agenda item 9a - Shipley Parish Rooms Trust

**49-2024/25 – Variation of order of business**

None

**50-2024/25 – Suspension of Standing Orders**

**Resolved:-** to suspend Standing Orders to allow the following:

**Open Forum**

**A. Police matters**

No report

**B. Public forum** (15 minutes with 3 minutes allowed per parishioner)

No public comments

**C. Sunnyside Football club**

William Clark from Sunnyside Football Club addressed the Council with regard to potential lease of football pitch at Pit Lane. Clerk and Councillors to meet with football team on site

**D. WELEDA lease of land at Pit Lane**

Clerk and Councillors to meet on 1<sup>st</sup> October 4-5pm to agree boundary of land.

**51-2024/25 – Reinstatement of Standing Orders**

**Resolved:-** To reinstate Standing Orders.

**52-2024/25 – Reports of Borough and County Councillors**

**A. Amber Valley Borough Council report**

**Signed Chairman..... Date.....**

**SHIPLEY PARISH COUNCIL  
MINUTES OF PARISH COUNCIL MEETING  
TUESDAY 24<sup>TH</sup> SEPTEMBER 2024  
COMMENCING AT 7:00 PM**

Proposed reinstatement of car park reinstatement by Derbyshire County Council. Cllr Paget requested extension to consultation on reinstatement.

**B. Derbyshire County Council report**

Boundary Commission report, Shipley part of Horsley division.

**53-2024/25 – To confirm minutes of Shipley Parish Council meeting – 30<sup>th</sup> July 2024**

**Resolved:-** To agree the minutes of the meeting held 30<sup>th</sup> July 2024 as a true and accurate record.

**54-2024/25 – Financial Report**

**A. Payments and Receipts report 01/07/24 – 31/08/24 (page 4)**

**Resolved:-** To agree Payments and Receipts report.

**B. Bank Reconciliations 31/07/24 and 31/08/24 (pages 5&6)**

**Resolved:-** To agree bank reconciliation 31/07/24 and 31/08/24.

**C. Confirmation from External Auditors of notification of Exempt Status**

Noted

**55-2024/25 – To receive reports from outside bodies**

**Shipley Parish Rooms Trust** – no meeting until October

**Shipley Eco Action Group** – no report Clerk to clarify with SEAG with regards to representative.

**Shipley Allotment Gardens** – no report Cllr Watson apologies.

**56-2024/25 – Clerk's report**

- a) Councillor vacancies
- b) Pit Lane Recreation ground
  - Repairs to playground matting and equipment.
- c) CCTV update
- d) Website
- e) Facebook page
- f) Parish newsletter.
- g) Lease of Parish Hall and allotment site
- h) Derbyshire County Council consultation on reopening car park at Pit Lane

**Resolved to:-**

- a) Invite applicants to meeting at 6:30pm for interview ahead of co-option
- b) Repairs to matting Pit Lane completed. Devolve decision on repairs to Trapeze rope, swing seat and gate mechanism to Clerk subject to second quote being obtained.
- c) CCTV awaiting feedback from Shipley Parish Rooms Trust
- d) Clerk to seek second quote to upgrade website and report to next council meeting.
- e) Facebook page established – Clerk, Chair and Vice-Chair to be admins on page.

**SHIPLEY PARISH COUNCIL  
MINUTES OF PARISH COUNCIL MEETING  
TUESDAY 24<sup>TH</sup> SEPTEMBER 2024  
COMMENCING AT 7:00 PM**

- f) Newsletter – draft proposed for print and delivery subject to amendments.
- g) Lease of Parish hall and allotment site – Lease for allotments due for renewal May 2025, Clerk to lease with Amber Valley Borough Council. Clerk continue exploring lease for Parish Hall.
- h) Car park at Pit lane – Clerk to draft response to consultation raising concerns regarding potential impact on local residents with regards to antisocial behaviour and mitigations to include lighting, CCTV and gating at night.

**57-2024/25 – Environmental report – Parish Warden**

Litter picking and graffiti issues at Pit Lane raised. Defibrillator checks completed.

**58-2024/25 – Planning Matters**

No active applications

**59-2024/25 Date and agenda items for next meeting**

Tuesday 29<sup>th</sup> October 2024 7:00pm

**SHIPLEY PARISH COUNCIL  
MINUTES OF PARISH COUNCIL MEETING  
TUESDAY 24<sup>TH</sup> SEPTEMBER 2024  
COMMENCING AT 7:00 PM**

**Shipley Parish Council Finance Report 1st July - 31st August 2024**

**July Payments**

| <b>Date</b> | <b>Net</b> | <b>VAT</b> | <b>Total</b> | <b>Description</b>    | <b>Supplier</b>                          |
|-------------|------------|------------|--------------|-----------------------|------------------------------------------|
| 01/07/2024  | £260.00    | £0.00      | £260.00      | Salary (June)         | Staff                                    |
| 01/07/2024  | £260.00    | £0.00      | £260.00      | Salary (July)         | Staff                                    |
|             |            |            |              | Environmental matters | C Dean                                   |
| 02/07/2024  | £300.00    | £0.00      | £300.00      |                       |                                          |
| 02/07/2024  | £17.00     | £0.00      | £17.00       | Bank charges          | HSBC                                     |
|             |            |            |              |                       | Shipley and Shipley Park Community Group |
| 04/07/2024  | £300.00    | £0.00      | £300.00      | Section 137 Grant     |                                          |
| 16/07/2024  | £242.10    | £0.00      | £242.10      | Salary (June)         | Staff                                    |
| 16/07/2024  | £242.10    | £0.00      | £242.10      | Salary (July)         | Staff                                    |
|             |            |            |              |                       | Shipley Parish Rooms Trust               |
| 16/07/2024  | £362.00    | £0.00      | £362.00      | Parish Rooms Rental   |                                          |
| 17/07/2024  | £290.00    | £0.00      | £290.00      | Website fee           | DTX                                      |
|             | £2,273.20  | £0.00      | £2,273.20    |                       |                                          |

**July Receipts**

| <b>Date</b> | <b>Net</b> | <b>VAT</b> | <b>Total</b> | <b>Description</b>    | <b>Customer</b> |
|-------------|------------|------------|--------------|-----------------------|-----------------|
| 05/07/2024  | £300.00    | £0.00      | £300.00      | Environmental matters | Kammac ltd      |

**August Payments**

| <b>Date</b> | <b>Net</b> | <b>VAT</b> | <b>Total</b> | <b>Description</b>                 | <b>Supplier</b>           |
|-------------|------------|------------|--------------|------------------------------------|---------------------------|
| 01/08/2024  | £13.00     | £0.00      | £13.00       | Bank charges                       | HSBC                      |
| 05/08/2024  | £208.00    | £0.00      | £208.00      | Salary (August)                    | Staff                     |
| 05/08/2024  | £242.10    | £0.00      | £242.10      | Salary (August)                    | Staff                     |
|             |            |            |              |                                    | Starboard Systems Limited |
| 19/08/2024  | £345.60    | £69.12     | £414.72      | Accounting system                  |                           |
| 22/08/2024  | £33.69     | £0.00      | £33.69       | Salary (August)                    | Staff                     |
|             |            |            |              | Salary (Replacement chq for March) | Staff                     |
| 22/08/2024  | £33.69     | £0.00      | £33.69       | Salary (July)                      | Staff                     |
| 22/08/2024  | £33.69     | £0.00      | £33.69       | Salary (June)                      | Staff                     |
|             |            |            |              | Environmental matters              | P Godwin                  |
| 27/08/2024  | £550.00    | £0.00      | £550.00      |                                    |                           |
|             | £1,493.46  | £69.12     | £1,562.58    |                                    |                           |

**SHIPLEY PARISH COUNCIL  
MINUTES OF PARISH COUNCIL MEETING  
TUESDAY 24<sup>TH</sup> SEPTEMBER 2024  
COMMENCING AT 7:00 PM**

**Shipley Parish Council**

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role (Clerk/RFO etc)*

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role (RFO/Chair of Finance etc)*

|          |                                                     |          |                 |
|----------|-----------------------------------------------------|----------|-----------------|
|          | <b>Bank Reconciliation at 31/07/2024</b>            |          |                 |
|          | Cash in Hand 01/04/2024                             |          | 3,818.60        |
|          | <b>ADD</b><br>Receipts 01/04/2024 - 31/07/2024      |          | 10,598.80       |
|          |                                                     |          | 14,417.40       |
|          | <b>SUBTRACT</b><br>Payments 01/04/2024 - 31/07/2024 |          | 5,957.82        |
| <b>A</b> | <b>Cash in Hand 31/07/2024</b><br>(per Cash Book)   |          | <b>8,459.58</b> |
|          | Cash in hand per Bank Statements                    |          |                 |
|          | Petty Cash 31/07/2024                               | 0.00     |                 |
|          | HSBC 31/07/2024                                     | 8,090.89 |                 |
|          | NS&I 31/07/2024                                     | 368.69   |                 |
|          |                                                     |          | <b>8,459.58</b> |
|          | Less unrepresented payments                         |          | 8,459.58        |
|          | Plus unrepresented receipts                         |          |                 |
| <b>B</b> | <b>Adjusted Bank Balance</b>                        |          | <b>8,459.58</b> |
|          | <b>A = B Checks out OK</b>                          |          |                 |

**SHIPLEY PARISH COUNCIL  
MINUTES OF PARISH COUNCIL MEETING  
TUESDAY 24<sup>TH</sup> SEPTEMBER 2024  
COMMENCING AT 7:00 PM**

**Shipleigh Parish Council**

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role (Clerk/RFO etc)*

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role (RFO/Chair of Finance etc)*

|                             |                                                     |            |                 |
|-----------------------------|-----------------------------------------------------|------------|-----------------|
| <b>A</b>                    | <b>Bank Reconciliation at 31/08/2024</b>            |            |                 |
|                             | Cash in Hand 01/04/2024                             |            | 3,818.60        |
|                             | <b>ADD</b><br>Receipts 01/04/2024 - 31/08/2024      |            | 10,598.80       |
|                             |                                                     |            | 14,417.40       |
|                             | <b>SUBTRACT</b><br>Payments 01/04/2024 - 31/08/2024 |            | 7,520.40        |
|                             | <b>Cash in Hand 31/08/2024</b><br>(per Cash Book)   |            | <b>6,897.00</b> |
| <b>B</b>                    | Cash in hand per Bank Statements                    |            |                 |
|                             | Petty Cash                                          | 31/08/2024 | 0.00            |
|                             | HSBC                                                | 31/08/2024 | 6,528.31        |
|                             | NS&I                                                | 31/08/2024 | 368.69          |
|                             |                                                     |            | <b>6,897.00</b> |
|                             | Less unrepresented payments                         |            |                 |
|                             |                                                     |            | 6,897.00        |
| Plus unrepresented receipts |                                                     |            |                 |
|                             | <b>Adjusted Bank Balance</b>                        |            | <b>6,897.00</b> |
|                             | <b>A = B Checks out OK</b>                          |            |                 |